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Instead of using footnotes or endnotes, briefly identify the source of information within the text of your paper as follows. Always include page numbers in your citations unless you are summarizing the point or argument of an entire article or book. Most of the time specific information is taken from specific places in a book or article and, therefore, must include page numbers:

- One author: (Gottfredson, 2003, p.10)
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- Use Times New Roman 12 pt font
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